



Boys & Girls Club  
of London

A good place to be

Requires a

## Day Camp Coordinators

Seasonal (Summer) - Monday to Friday

The successful candidate(s) for this position will possess the following qualifications:

- ❖ Must be attending post-secondary school or is a graduate.
- ❖ 2 years' work experience supervising children's day camps as a Coordinator
- ❖ Ability to plan and implement inclusive camp programs, budgets and supervise staff
- ❖ Skill sets in the following themes are an asset; sports, outdoors, dance, culinary, performing arts, photography, art, or girls only activities
- ❖ Possess excellent interpersonal, communication and organizational skills
- ❖ Knowledge in effective behaviour management techniques
- ❖ Ability to supervise activities at various program locations to ensure the care, safety and security of Day Campers during program hours
- ❖ Current Standard First Aid & C.P.R. Level C certification **REQUIRED**
- ❖ High Five Certification in Principles of Healthy Child Development 100 **REQUIRED**
- ❖ Vulnerable Sector Police Clearance issued by local police station within 3 months of offer of employment, **REQUIRED**
- ❖ C.P.I or P.M.A.B. certification required
- ❖ Full G Driver's License required and F Class license is an asset
- ❖ Basic swimming skills an asset
- ❖ N.L.S. certification an asset
- ❖ **Tentative start date:** Hours available part-time until May 31, 2019 and Full-time as of June 3, 2019

*Please email your cover letter, resume and references  
by February 3rd, 2019 to:*

Human Resources

Boys & Girls Club of London

E-mail: [hr-summer@bgclondon.ca](mailto:hr-summer@bgclondon.ca)

INCLUDE JOB TITLE IN YOUR APPLICATION

**No phone calls please**

The Boys & Girls Club of London is an equal opportunity employer and welcomes and encourages applications from women and men including people of visible minorities, aboriginal peoples and people with disabilities. Accommodations are available on request for candidates taking part in all aspects of the selection process. We welcome all resumes but only those granted an interview will be contacted.