



Maintenance Support - Canada Summer Jobs Position

Summer Position – 9 weeks - Monday to Friday 30 hours/week; Wage \$15.00/ hour

The Boys & Girls Club of London is looking for a hardworking, mature individual who has good communication skills and a great attitude. This position is seasonal and the successful applicant will be responsible for maintenance and janitorial duties.

Responsibilities:

- ❖ General cleaning duties; sweeping, painting, mopping, garbage removal, etc.
- ❖ Maintain and inspect interior and exterior to ensure cleanliness and freedom from any hazards.
- ❖ Minor repairs
- ❖ Inspections of property, machinery and lighting
- ❖ Report any deficiencies.
- ❖ Seasonal maintenance duties
- ❖ Loading / unloading supplies and equipment
- ❖ Provide assistance to customers and other staff as required
- ❖ Other duties / projects as required.

Qualifications & Requirements:

- ❖ Knowledge of general maintenance tasks including painting an asset
- ❖ Ability to work with a crew or independently
- ❖ Ability to work in outdoor weather conditions
- ❖ Ability to perform strenuous physical tasks as required
- ❖ Ability to safely work with general and landscape maintenance equipment
- ❖ Ability to communicate effectively with other employees and clients
- ❖ Ability to follow instructions and maintain a high quality standard of work
- ❖ Ability to prioritize and schedule work to meet demands
- ❖ Start Date: As soon as possible

To be eligible for Canada Summer Jobs Positions, applicants must:

- a) Be between 15 and 30 years of age (inclusive) at the start of employment;
- (b) Be a Canadian Citizen, permanent resident, or person on whom refugee protection has been conferred under the Immigration and Refugee Protection Act*; and
- (c) Legally entitled to work according to the relevant provincial / territorial legislation and regulations.

*International students are not eligible. Recent immigrants are eligible if they are Canadian Citizens or permanent residents

Please email your cover letter, resume, and references to:

Human Resources
Boys & Girls Club of London
E-mail: hr@bgclondon.ca

INCLUDE JOB TITLE IN YOUR APPLICATION

No phone calls please

The Boys & Girls Club of London is an equal opportunity employer and welcomes and encourages applications from women and men including people of visible minorities, aboriginal peoples and people with disabilities. Accommodations are available on request for candidates taking part in all aspects of the selection process.

We welcome all resumes but only those granted an interview will be contacted.